

**New Jersey State Department of Education
Office of Licensure and Credentials**

FEE SCHEDULE: N.J.A.C. 6A:9-5.4

Effective January 8, 2008

The fee schedule below shall be in addition to any tuition and fees that institutions of higher education may charge for courses and credits offered in connection with State approved training programs. **The fees, except as stated, are nonrefundable.**

1. For each **certificate of eligibility** and **certificate of eligibility with advanced standing**, which includes the issuance of the **provisional certificate** and **standard certificate** requiring a test: \$190.00
2. For each **certificate of eligibility** and **certificate of eligibility with advanced standing**, which includes the issuance of the **provisional certificate** and **standard certificate not requiring a test**: \$170.00
3. For each **emergency certificate**: \$ 95.00
4. For each **county substitute credential**: \$ 125.00
5. For each **renewal** of an emergency or provisional certificate: \$ 70.00
6. For each **duplicate copy** of or name change on a certificate: \$ 60.00
7. For each **standard certificate requiring a test**: \$ 115.00
8. For each **standard certificate not requiring a test**: \$ 95.00
9. For each **evaluation of credentials** to determine eligibility to take a particular state certification examination or to obtain information concerning qualifications for certification: \$ 70.00
10. For each letter the office sends in response to a candidate's written request **verifying test scores** that are no longer available from the testing company: \$ 25.00
11. **Administrative fee for all School Leaders** (e.g., Principals, Assistant Principals, Vice-Principals, Directors, Assistant Superintendents, and Superintendents) who complete residency programs: \$ 200.00
12. **Upon completion of a State-approved alternate route formal instruction program** for holders of an instructional CE, a one-time administrative fee - \$100.00; and
13. For each **provisional educational services certificate** - \$75.00.